

Chappelow K-8 Arts Magnet School

Student and Family Handbook

2022-2023



Christopher Kieffer, Principal
Christina Kicak, Assistant Principal
Ryan Thompson, Dean

2001 34th Street
Evans, CO 80620
(970)348-1200

www.greeleyschools.org/chappelow

Dear Parents and Guardians.

Whether you are new to our school or are returning for another year, I welcome you into the Chappelow family. The 2022-2023 school year promises new opportunities for learning within Chappelow's educational environment. We have a history of being a school of excellence, and we strive to continue that tradition this school year.

Chappelow Arts Magnet School is the only K-8 school in the region that offers an integrated arts strand. Chappelow's students are immersed in meaningful, purposeful, and rigorous daily instruction from kindergarten through eighth grade. Chappelow believes that an art-rich education is a critical factor for academic success. Our K-4 students develop and grow through our **Arts Education Programs**. Taught by certified art educators, students are developing artistic literacy in music, theater, and visual arts. Our 5th-8th grade students continue their educational development in our **Artful Learning Program**. In this program, students develop more profound skills in selected art forms and can use those skills in focused creative expressions.

Parents and families are an essential part of the educational team at Chappelow. You are an integral part of our learning environment, and we value your support and input as we strive to foster excellence every day, for everyone.

Our office is open from 7:30 a.m until 4:00 p.m., Monday through Friday, and our staff is here to serve your needs. Thank you again for your partnership; we look forward to working with you this school year.

Regards,

Christopher Kieffer

Principal

Chappelow K-8 Arts Magnet School

#artfullearning

Welcome to the 2022-2023 school year. This handbook outlines Chappelow K-8 Arts Magnet School's academic policies and procedures. In addition to this handbook, District 6 developed a Parent-Student Handbook (District 6 Handbook) that includes more detailed information regarding disciplinary information and the rights and responsibilities of students and parents. The District 6 Handbook can be viewed [here](#)

Students and parents are expected to carefully review the information in the Chappelow Student and Family Handbook and the District 6 Handbook. Please keep in mind that student and parent rights and responsibilities are covered in greater detail in the District 6 Handbook. If you have any questions or need additional clarification on a topic, please do not hesitate to contact the school's administrator, Christopher Kieffer, at ckieffer@greeleyschools.org. For more detailed information regarding board policies, please visit the district's website here: [Our Board of Education / Welcome](#)

Our Mission Statement

Educating the whole child through the arts

Vision

Chappelow Arts Magnet School will develop the interests and talents of students in the arts and enhance all disciplines through an integrated approach that allows students to achieve artistic and academic success.

School Contact Information

Chappelow Main Office (970) 348-1200

Chappelow Attendance Line (970) 348-1267

Fax Line (970) 348-1230

Chappelow Website www.greeleyschools.org/chappelow

If you have questions or concerns, your first contact should be with your child's teacher or staff member. Please visit our school website or contact the front office if you need general school information. Please contact our front office at the number listed above for urgent or immediate needs.

School Hours

- **Kindergarten through 8th Grade: 9:10 am-3:20 pm (Monday Only)**

The first bell rings at 9:05 a.m., and the tardy bell rings at 9:10 a.m. Please be diligent in the delivery and pick up of your children.

- **Kindergarten through 8th Grade: 8:10 a.m. - 3:20 p.m. (Tuesday-Friday)**

The first bell rings at 8:05 a.m., and the tardy bell rings at 8:10 a.m. Please be diligent in the delivery and pick up of your children.

Rolling Start Days Information Only!

(1st-8th) A-L will attend on August 11th, 2022

(1st-8th) M-Z will attend on August 12th, 2022

(Kindergarten) A-L will attend on August 16th, 2022

(Kindergarten) M-Z will attend on August 17th, 2022

Home/School Communication

The partnerships of parents, students, staff, and community members are characterized by mutual commitment and collaborative effort. Parental involvement is one of the most critical variables in a student's successful education. Chappelow K-8 provides many opportunities for you to be a partner in your child's education.

To ensure reliable communication between parents and staff, our elementary classrooms send home a weekly Friday Folder with their students. This folder will contain your child's work and relevant information from the school. Please review your child's folder each weekend, complete any necessary paperwork, and return it in the folder with your child to the classroom teacher on Monday morning. Parents of middle-school students should expect to receive information as it

becomes available. Information for middle-school students is typically dispersed electronically; they do not take home Friday Folders.

A weekly update is emailed on Friday to all families and posted on our school website. We also use the Blackboard messenger system to send email and text notifications. Please make sure we have your current contact information in the front office. We also use our school social media accounts to share the incredible happenings at Chappelow. Please follow us at:

Facebook

www.facebook.com/ChappelowAMS/

Visiting Campus

As a reminder, all visitors shall sign in at our kiosk using the Raptor System inside our school office. After signing in at the kiosk, all visitors shall display their visitor tag while on campus. Classroom visits must be pre-arranged with the classroom teacher in advance. If you are planning to meet with your child's teacher, please contact them in advance to make sure they are available to meet.

Transportation Policies

Walking Students

All students are asked to cross the streets only at designated street crossings. Please instruct your child to look each way before entering any crosswalk or wait for the assistance of an adult assigned to guide them through the intersection. Students who walk to school are asked to arrive no earlier than 7:50 am for their safety. Chappelow is unable to provide adult supervision earlier than this time. *The only exception will be if a student participates in a before-school activity that begins before 7:45 am.*

Bicycles, Scooter and Skateboards

Students should dismount bicycles and walk upon reaching the school property. Bikes and scooters are to be parked in the racks and locked. They are not to be ridden when school is in session or during the lunch hour. Bikes and scooters must be walked on the sidewalk, on bike paths, and by vehicles. Skateboards/roller skates/roller blades and Heely wheels will not be allowed inside classrooms or the hallways. Skateboards must be stored in the front office during

the school day. Motorized scooters are not permitted on school property. Students riding bikes or scooters are required to wear helmets per state law.

Pick-up/Drop-off Procedures (NEW)

Creating a safe environment for all who enter our parking lot is a high priority. Please review the following expectations for arrival and dismissal.

- **The south lot is for dropping off and picking up students.** This is designed to be a “moving lane.” Please join the back of the line in either of the two lanes and move forward until you reach the school-designated drop off/pick-up location. All students must exit or enter along the curb line either on the left or right side of the drop-off lane. All students must cross at the crosswalk after exiting their vehicle. The drop-off lanes are not designed for extended parking. Please use the lower section of the south parking lot for extending parking or escorting your child into the building. Cars left unattended along the curb are subject to ticket and tow by the Evans PD.

If you prefer to walk your child into the building, you will need to find a parking space in the south lot. You must then park, exit the car with your child, and escort them across the crosswalk.

- **The east lot is reserved for staff parking.** Parents are asked to NOT use this lot for drop-off or pick-up unless specifically approved by the front office. Students are unable to enter the building through the staff entrance on the east side of the building as that entrance is always locked. **This parking lot also includes our fire lane and may not be used for parking to drop off or pick up students.**
- **Only approved daycare vans are allowed to load and unload in the daycare van area located in the east parking lot.** During drop-off and pick-up times, cars will not be allowed to utilize the van area. We issue a set number of daycare van passes each year to avoid overcrowding of this space. If you require a daycare van pass, please contact our front office.

Morning Arrival Procedures

The front doors will be unlocked from 7:50-8:10 a.m. to allow students to walk to the playground or the cafeteria through the main hallway. All students will enter the building through the main doors located near the front office. After entering the building, students will turn left at the end of the hallway to go to the playground or right to go to breakfast.

All parents/guardians must sign in at the front office upon entering the building. If you need to escort your child to a classroom, the playground, or the cafeteria, you must sign in and wear a name tag for the duration of your visit.

Attendance Policies

Absences

(District 6 Policy) Significant learning for all students is provided each time class is held in Weld County School District 6. This educational opportunity is provided as a result of in-class participation and high-quality instruction.

The benefit of this experience cannot be entirely replaced. Consequently, regular and punctual attendance is an essential criterion for success in school, and absences are detrimental to effective learning. Excused absences include:

- Temporary illness or injury
- Pre-arranged absence approved by an administrator
- Extended absences due to physical, mental, or emotional disability
- School-sponsored field trips or activities
- Work/study programs under the supervision of the school
- Extremely inclement weather
- Emergencies, serious illnesses, or death in the family
- Participation in religious observances
- Absences due to a student's being required in court in the custody of the court of law enforcement authorities.

Please call (970) 348-1267 to notify the school of your child's absence. **The *absence will be "excused" by the school according to the guidelines above.** Students are limited to four (4) excused absences in a month or ten (10) excused absences in a year. If you know your child will miss one (1) or more consecutive days of school for something other than an illness, a pre-arranged absence form must be completed and approved by a school administrator. If your student misses more than half a day of school, they cannot participate in after-school events.

Attendance letters will be sent home for students with 4, 7, or 10 total absences during the school year. Please see the District 6 Parent-Student Handbook for additional information. Access the handbook here <https://www.greeleyschools.org/Domain/10131>

Pre-Arranged Absence

If you know in advance that your child will miss one (1) or more consecutive days of school, a pre-arranged absence form must be completed and approved by an administrator. Pre-arranged forms may be downloaded and printed from our school website by accessing this link: <https://www.greeleyschools.org/Domain/9366>. Please complete either an Elementary Form (K-5) or a Secondary Form (6-8) and submit that form to your child's classroom teacher so they may fill out their portion. Middle School students should take the form to each of their teachers. Once teachers complete the form, parents need to return the form to the front office for approval. **It must be submitted to the front office for approval at least two (2) days before the pre-arranged absence starts.**

Tardiness

We expect all students to be in their classrooms and ready to work by 8:10 a.m.(T-Fr) and 9:10 am (Mon). Students who arrive after those times are considered tardy. Habitual tardiness is defined as a third tardiness in one semester. Just like absences, an accumulation of tardies will result in a warning letter from the school and a conference with our assistant principal or dean. Parents/guardians shall be notified of all penalties regarding tardiness.

Checking Students In/Out

Students entering the school after the start of the school day or returning from an appointment must check in at our front office. If possible, please schedule appointments before and after school. According to the guidelines, excused absences will be "excused" by the school.

Please come into the front office to sign out your child. Be prepared to show identification. Your child will then be sent from class. We will not call your child to the office before arrival, so please plan accordingly. Only the individuals listed as additional contacts on your child's database form will be allowed to pick up your child unless you have contacted the front office 24 hours in advance. The front office staff may ask for proof of identity if the pick-up person is unknown to our school staff.

Please also know that we are legally required to release a child to their biological parents unless a court has issued an order forbidding or limiting that parent's contact with their child. Suppose

our front office does not have a copy of custody/parenting paperwork on file. In that case, we are required to consult your child's birth certificate to verify the identity of a biological parent. Please ensure to provide our front office with the most recent custody/parenting orders pertaining to your child.

Academic Policies

Report Cards

Report cards encourage student improvement and keep parents informed about their child's development.

We urge parents to ask questions if they need clarification or more information about their child's progress. Report cards are issued four times a year. Middle school grades are updated weekly in Infinite Campus. Guardians of students are given a username and password to access those in-progress grades online. If you need your username and password, please contact our front office.

Conferences

Conferences are an essential part of your child's educational process. Formal conferences are held twice a year. If more time is needed, the teacher and parent should reschedule the conference for a more convenient appointment. Informal conferences may be arranged with the classroom teacher for a time that parents and the teacher are mutually available.

MTSS Team

Parents of students who are at risk due to behavior, academic, or physical limitations may be asked to meet with the building level MTSS (Multi-Tiered System of Support) team. A flyer and recommendation sheet are sent home to parents after an initial discussion among the MTSS Team. After MTSS recommendations have been followed, parents may be encouraged to explore further district evaluation. Such assistance is granted through a signed referral. After an assessment has been made, a meeting is held. All adults involved with the student meet to determine the most appropriate educational program for the child.

Eligibility

In order to be eligible to attend or participate in Chappelow-sponsored events, including, but not limited to middle-level dances, musicals, plays, end-of-year field trips, etc., students must meet the following requirements related to academics, behavior, and attendance:

- **Students must maintain grades in all classes that reflect adequate academic responsibility. Students with an F grade will not be eligible to participate. Likewise, students with more than 2 D grades will not be eligible to participate.**
- **Students must also be in good disciplinary standing to be eligible. Generally, the requirement will be no in-school or out-of-school suspensions inside the eligibility window.**
- **Students who meet the definition of chronically absent inside the eligibility window will also not be eligible to participate. Chronically absent is defined as four or more unexcused absences in one month. Habitual tardiness may also be considered and is defined as more than three unexcused tardies in a semester.**

Whenever possible, students will be provided opportunities to earn their eligibility by working with their teachers to raise their grades to an acceptable level for eligibility. Activities will occasionally be based on the grades earned for a past grading period. In those cases, students cannot be given opportunities to change their grades.

The use of the above eligibility requirements is at the discretion of the staff member responsible for that event and with the school principal's approval. The above requirements may also be altered for specific events at the discretion of the staff member responsible for that event and with the approval of the school principal. Still, such alterations will always be communicated to students and parents/guardians promptly prior to the event.

Students participating in sports for other District 6 middle schools are subject to the eligibility requirements of those schools.

Homework

Our goal at Chappelow is academic excellence, every day, for everyone. Our teachers continuously collect and analyze academic data to make instructional decisions and facilitate growth in each student. To accomplish this goal, we rely on our families to help reinforce academic concepts at home, including:

Reading- 20 minutes per night, plus 10 minutes of other content by grade level (Ex. 3rd Grade: 20 minutes of reading + 30 minutes of other content)

If your child exceeds the recommended homework time due to frustration, behavior, or other issues, please let your child's teacher know immediately.

Daily homework should be an opportunity to review and practice skills learned in school.

Homework will not be recorded into the final grade for 6th-8th grade students.

Internet and Electronic Communications

Weld County School District 6 encourages students to use the Internet and electronic communications, such as email, to help them with schoolwork. Using the school computers and the Internet is a privilege, not a right. Students are expected to follow these rules:

- Use the Internet only when the teacher has given permission.
- Tell the teacher immediately if you have unintentionally accessed inappropriate material using the Internet or electronic communications.
- Only use your name and password to log on, never someone else's.
- Keep others' personal information private while using the Internet or electronic communications unless specifically approved by the teacher or counselor.
- Never arrange face-to-face meetings with people met on the Internet or through electronic communications.
- Treat technology equipment and the district network respectfully. Failure to do so will result in the cancellation of privileges and may lead to school disciplinary action or legal proceedings.
- Only use licensed software provided by the school.
- Do not load personal software onto the computer.

Students who do not follow this policy may lose access to school computers and face disciplinary or legal action.

This entire policy on student use of the internet and electronic communications is available at BOE policy [JS](#)

Student Email Accounts

Greeley-Evans School District 6 will provide a free email account for every student. An email account will allow students to email teachers' questions and receive classroom updates. Depending on the teacher, students may also be able to turn in assignments using email.

All students will receive training on the appropriate use of email before teachers provide them with their usernames and passwords. Training will include: dealing with potential bullying, handling email from unknown senders, general email etiquette, and informing students that email messages leave a permanent digital record.

If you do NOT want your student to have a district-provided email account, you may fill out a “Student Electronic Mail (email) Opt-Out Form” in the office of any district school. Otherwise, your child will be assigned a school email account.

Safety and security are our priority, and families should not expect privacy when using district-issued email accounts. This entire policy on student internet and electronic communications use are available at BOE policy [JS](#).

Cell Phones/Electronic Policy

Due to daily classroom disruptions, misuse of social media, and overall misuse of cell phones during the school day, all electronic devices and cell phones must be turned off (Door to Door) during the school day. All electronics must be turned off and be safely stored either in backpacks or in the pockets of their clothing during the school day (7:50 am-3:20 pm) unless students are otherwise permitted and directed by a staff member. We have also provided storage pocket charts in each middle-level classroom so students can safely store their cell phones while at school. The use of electronics at school is always subject to the teacher's permission and supervision. Electronics are forbidden from use in the cafeteria during breakfast, lunch, or outside during recess. We respectfully ask parents, staff, and visitors to refrain from using cell phones within the building unless necessary. Please contact our front office if you need to contact your child during

the school day. Chappelow is not responsible for theft, loss, or destruction of students' electronics. ***If your child needs to use a personal cell phone for documented medical or educational needs (504 or IEP) during the school day, please contact the front office. This entire policy on student internet and electronic communications use are available at BOE policy [JS](#).

Health Services

District 6 School Health Clerks are the primary caregivers in health offices in all districts and charter schools. They perform first aid and care for ill children, administer medications, perform health screenings, and manage immunization and health records. They are available to answer questions and can contact School Registered Nurse Consultant at all times. Health Clerks have taken a health clerk training course and have yearly CPR, First Aid, Medication Administration, and other training as needed for specific student health needs.

District 6 has School Registered Nurse Consultants who work with health clerks, school administration, and staff to provide physical, mental, and social support to help children learn. School Registered Nurse Consultants are trained with an RN-BSN and have obtained School Nurse licensure through CDE. School Nurses are responsible for preparing health care plans, documenting health histories, collaborating with a special education team on educational plans, delegating to unlicensed personnel who provide care for students, assisting with health education units, and consulting with outside health providers and agencies.

Illness/Injury, Emergency Information

Health office staff or other qualified personnel will administer first aid to any ill or injured student. If needed, parents/guardians will be contacted, and in extreme cases, 911 may be called.

Emergency information – PLEASE KEEP EMERGENCY CONTACT INFORMATION UPDATED WITH THE FRONT OFFICE.

Medications

If your child must have medication of any type during school, including prescription or over-the-counter medicine (pills, syrups, cough drops, eye drops, creams, ointments, inhalers, injectable), you have three choices:

- Parents/Guardians may come to school and give it to their child at the appropriate time.

- Parents/Guardians and health care providers may complete and sign a physician authorization form. The medication must be in a pharmacy-labeled bottle or original packaging with instructions.
- Parents/Guardians may discuss an alternative schedule with their health care provider so the medication can be given outside of school hours.

Medications of any sort (over the counter or prescription) are not to be in possession of students, except those with written authorization from their health care provider, family, **and** school registered nurse consultant.

For Health Service forms and information, please visit:

[Greeley-Evans School District 6 Health Services](#)

Health Questionnaire / Students with Health Concerns

Health questionnaires - Parents/guardians must complete the annual health questionnaire and Emergency Information form.

Students with known health concerns – School Registered Nurse Consultants write Health Care Plans (HCP) for students requiring specific school procedures.

All students with diabetes, seizures, severe allergies, severe asthma, or any medication (prescription or over-the-counter) in school should have an HCP. Other disorders may also have specific precautions which would require an HCP. PLEASE contact the school Health Clerk or School Nurse if you have concerns about your child's health.

For students with Severe Asthma, Severe Allergies, Seizure Disorder, or Diabetes – forms are available from the health office or on the health services website for physician completion:

[Health Services / Student Health Concern Information & Forms](#)

Immunizations

Immunizations are an essential part of our children's health care, and Colorado Law requires that children going to school be vaccinated to prevent vaccine-preventable diseases. Students cannot attend school without meeting immunization requirements or having a signed personal, medical, or religious exemption.

Screenings

Health services staff, including District Audiologists, conduct hearing and vision screenings annually. The following grades are screened: Pre-K, K, 1, 2, 3, 5, 7, and 9, all new students, and students with special education needs – per the State of Colorado guidelines. Glasses, when

prescribed by an eye care professional, are extremely crucial to student success. Please make sure students wear them daily at school. Students who do not pass vision screening will receive a “referral” for follow-up care. Students who do not pass hearing screening will continue to be monitored by school audiologists.

Loaned Clothing

The health office has a limited supply of extra clothing for accidents. Please wash and return these clothes at your earliest convenience.

Parent Health Resources

Health office staff are happy to assist parents in finding health information and access to health care.

School Wellness

Research shows that children perform better in school when they eat healthily and are physically active. District 6 offers exciting wellness opportunities for students and employees to support academic achievement and healthy living. Please visit www.greeleyschools.org/wellness.

Positive Behavior and Intervention Systems

Chappelow follows the components of Positive Behavior Intervention & Supports or PBIS. This school-wide discipline program emphasizes total-school support systems. This encompasses proactive strategies for defining, teaching, and supporting appropriate student behaviors, thereby creating a positive school environment. The continuum of positive behavior support for all students within the school is evident in the classroom and non-classroom settings, such as in hallways and on the playground.

Chappelow students are expected to behave in a way that demonstrates:

Personal Responsibility

Respect

I integrity

Determination

Empathy

Students seen modeling appropriate behaviors are opportunely awarded PRIDE tickets. PRIDE tickets can be used to say the pledge, buy in classroom reward stores, participate in school-wide special events, or do daily reward drawings.

Playground Expectations

Students are assigned an area to report to before school. To ensure a safe playground, Chappelow follows these playground rules. Please support us by discussing with your child the reasons for these expectations.

General

Remain outside the building unless permission from a Duty Teacher is obtained.

Go inside the restroom and drink *only* with the Duty Teacher's permission.

Eat all the food in the cafeteria, not on the playground.

Outside

Stay where a supervisor can see students.

Stay away from classroom windows.

Stay within the fenced school boundaries.

Inclement Weather

Go inside immediately if thunder or lightning is present.

Choose not to slide on the ice.

Wear boots for snow.

Stay off of the tops of snow mounds.

Neither make nor throw dirt balls, rocks, or ice.

Games

Use good sportsmanship.

Not engage in rough behavior (which will automatically result in removal from the game).

Use cones to designate soccer and football goals.

Be aware of games in progress, not walking through them

Recess Equipment

Never throw balls against the building.

Place balls in tubs when students are finished with them.

Bars

Never sit or stand *on top* of the bars.

Never jump from the bars.

Swings

Swing facing forward on the swing.

Bullying Prevention and Education

The Board recognizes that bullying behavior can have a negative effect on the school climate and can lead to more serious behaviors affecting the health, safety, and welfare of students. The Board supports a secure school climate conducive to teaching and learning that is free from threat, harassment, and bullying behavior. The purpose of this policy is to promote consistency of approach and to help create a climate in which all types of bullying are regarded as unacceptable. Bullying is coercion to obtain control over another person or to be habitually cruel to another person. Bullying can occur through written, verbal, or electronically transmitted expression or by means of a physical act or gesture. Bullying is prohibited on district property, at district or school-sanctioned activities and events, when students are being transported in any vehicle dispatched by the district or one of its schools, or off school property when such conduct has a connection to school or any district curricular or non-curricular activity or event. A student who engages in any act of bullying is subject to appropriate disciplinary action, including suspension, expulsion, and/or referral to law enforcement authorities. The severity and pattern of the bullying behavior, if any, shall be considered when disciplinary decisions are made. Teachers who observe or become aware of bullying shall take appropriate steps to intervene and report such behavior to the school principal. Parents and students who become aware of bullying are encouraged to report it to the school principal. School principals shall take appropriate steps to educate students about ways to prevent bullying. The superintendent shall develop a comprehensive program to address bullying at all school levels. **Please reference** BOE policy [JICDE](#) and District 6 Handbook.

Student Dress Code

A safe and disciplined learning environment is essential to quality education. District-wide standards on student attire encourage school pride and unity, reduce discipline problems, and improve school order and safety. The Board recognizes students' right of expression through

dress and personal appearance; however, students shall not wear apparel that is deemed disruptive or potentially disruptive to the classroom, to the educational process, to the environment or to the maintenance of a safe and orderly school, that presents health or safety concerns, or that contains lettering or symbols that are obscene or profane. A student deemed in violation of the dress code shall be required to change into appropriate clothing or make arrangements to have appropriate clothing brought to school immediately. In this case, there shall be no further penalty. This dress code has been reviewed and is supported by the Council of Student Representatives.

Review the district dress code expectations here: [Dress codes and uniforms / Home](#)

Inclement Weather Plan

If weather conditions occur, our campus will implement our inclement weather plan (heavy rain, snow, sleet, hail, or temperatures below 15 degrees with unsafe wind-chill levels).

Unless the weather is inclement, children will remain outside until school begins. If, for medical reasons, your child must stay inside, please send a note from your doctor. During severe weather, we will have the children enter the building to their designated area until the first bell rings for school to begin. If there is inclement weather during the day, the children will remain in their classroom during recess times. When District 6 decides to delay the opening of school or cancel a school day, the decision will be made with the safety of our students in mind. The decision will be made by 6:30 a.m. Listen for school announcements on KFKA 1310 AM, KVVS 1170 AM, KGRE 1450 AM, and KUAD 99.1 FM. The Denver television stations will also have information if the school will be closed. There will also be a message on the main District 6 [website on weather/closures](#) or Facebook Page.

Nutrition

Nutrition is an integral part of learning. A hungry child does not learn. We encourage students to participate in the hot lunch program. We also encourage students to eat breakfast at school each morning. Breakfast is served daily from 7:45-8:05 am (T-F), and 8:45-9:05 am (Mon).

Our Hot Lunch Program provides a well-balanced meal. The school district is making every effort to keep the cost as low as possible. Parents wishing to join their students for lunch may purchase a school lunch at the adult price.

Regulations allow for substitutions in the food components of the primary meal requirements. If individual students cannot consume the required food because of medical or other special dietary needs, a statement from the physician must be sent to the school office. An example would be

substituting milk for a child with lactose intolerance. A statement from a recognized medical authority, including recommended substitute foods, must support such an exception. The information should be maintained on file in the school.

Regulations allow for certain other variations in the food components of the basic meal requirements on an experimental or continuing basis in schools where there is specific evidence that such variations are nutritionally sound and are necessary to meet ethnic, religious, economic, or physical needs.

If your child participates in the hot lunch program but cannot eat certain foods, the school principal or secretary must have a written note from the doctor stating the food item and the length of time it cannot be consumed.

Information concerning free or reduced-price lunches is available from the office for those whose financial hardship makes participating in the hot lunch program challenging.

Lunch may be prepaid any morning prior to the start of school. Students are encouraged to take their money to the lunchroom in the morning. Students will not be allowed to charge for more than two meals. Students will receive milk and a roll until the account is brought current.

Milk is available for those students bringing sack lunches or for those desiring extra milk.

Parents who wish to eat with their children must check in with the front office upon arrival.

Please visit the District 6 [Nutrition Services homepage](#) for meal pricing, menus, and additional information. Free and Reduced information can be accessed here: [online application](#).

VOLUNTEERS

We involve many school volunteers to support our students in their learning. If you are volunteering daily or for a one-time event, all volunteers will need to complete an application on the district website. Once your application is completed, along with a background check, it allows us to identify volunteers by need. You can access the volunteer site directly at [Volunteer Program](#).

STATEMENT OF NONDISCRIMINATION

Greeley-Evans School District 6 is committed to providing a safe learning and work environment where all members of the school community are treated with dignity and respect. The schools in the district are subject to all federal and state laws and constitutional provisions prohibiting discrimination on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, marital status, national origin, religion, veteran status, ancestry or need for special education services. Accordingly, no otherwise qualified student, employee, an applicant for

employment, or member of the public may be excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination under any district program or activity on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, marital status, national origin, religion, veteran status, ancestry or need for special education services. Discrimination against employees and applicants for employment based on age, genetic information, and conditions related to pregnancy or childbirth is also prohibited in accordance with state and federal law.

A lack of English language skills will not hinder admission and participation in the District's career and technical education programs (CTE). Students have the opportunity to participate in several career pathways, including but not limited to the following areas: Agriculture, Alternative Cooperative Education, Business Education, Construction, Culinary Arts, Engineering Academy, Engineering Technology, Entrepreneurship, Family and Consumer Science, Fashion Design, Finance Pathway, Graphic Design, Health Services, Industrial Technology, Information Technology, Interior Design, Manufacturing (Advanced) Pathway, Marketing, Math & Science Academy, Multimedia, Performing Arts, Teacher Cadet, and Visual Arts. Participation in the District's CTE programs is open for all students at no cost to the students/families; however, some CTE programs have limited space or require successful completion of minimum prerequisite courses to be eligible. Please contact your school's counselor or the CTE program teacher for participation information. Additionally, please visit the District's CTE webpage here to learn more about the many CTE programs District 6 has to offer.

Complaint procedures have been established for students, parents, employees, and members of the public. The name of the responsible employee who has been identified as the Compliance Officer and Title IX Coordinator for the District is as follows:

Assistant Superintendent of Human Resources, Annette Overton
1025 Ninth Avenue, Greeley, CO 80631
Phone: 970-348-6074
Email address: joverton@wgreeleyschools.org

Inquiries regarding compliance with equal educational opportunity, including but not limited to complaints of discrimination, may also be directed to the Compliance Officer or in writing to the outside agencies below.

Outside agencies:

Complaints regarding violations of Title VI (race, national origin), Title IX (sex/gender), and Section 504/ADA (handicap or disability) may be filed directly with the Office for Civil Rights, U.S. Department of Education, 1244 North Speer Blvd., Suite 310, Denver, CO 80204. Complaints regarding violations of Title VII (employment) and the ADEA (prohibiting age discrimination in employment) may be filed directly with the Federal Office of Equal Employment Opportunity Commission, 303 E. 17th Ave., Suite 510, Denver, CO 80202, or the Colorado Civil Rights Commission, 1560 Broadway, Suite 1050, Denver, CO 80202.

Statement of Nondiscrimination: Please reference BOE policy [AC](#))